

# Patient Reported Measures Research Collaborative

## Terms of Reference

We welcome your participation and membership to Patient Reported Measures (PRMs) Research Collaborative (The Collaborative), including all The Collaboratives' activities, communities, online forums, events and related resources and materials. The Collaborative is made available by the Commission on Excellence and Innovation in Health (CEIH) and Health Translation SA (HTSA). You will have the opportunity to participate in The Collaborative's activities and discussions, enabled by a network of healthcare professionals and researchers across sectors, to share your ideas with, build collaborative partnerships and access information relevant to patient reported measures and research translation.

### Vision of the PRMs Research Collaborative

*"We create an ecosystem around the statewide PRMs Program that engages the experience and expertise of the South Australian research community to improve the quality and outcomes of the program while also building research collaborations that contribute to better outcomes and experience for patients".*

### Purpose of the PRMs Research Collaborative

The purpose of The Collaborative to build a professional network of people with expertise and interest in PRMs research, and to promote opportunities that will foster partnership and collaboration in the health system. This includes providing a forum for clinical researchers and clinicians from across South Australia to come together and share their knowledge and bring focus to the benefits of PRMs research in clinical practice. The Collaborative must align with the Principles of the PRM Program, CEIH strategic objectives, and the implementation plan for the statewide PRMs Program.

The primary benefits of being a member of The Collaborative will include:

- Share knowledge and experience around contemporary PRM approaches and initiatives; increasing knowledge of research complete or underway.
- Opportunities to connect and foster partnerships and collaboration in the health system for research partnerships, shared research interest areas and information about research opportunities participants could engage and contribute on.
- Invitation to networking events and activities hosted by HTSA and/or CEIH.
- Support to connect with other researchers and clinicians to access a diverse network of people with varying capabilities, skills and knowledge in PRMs research.

### Governance of the PRMs Research Collaborative

The CEIH and HTSA have shared objectives centred around improving patient outcomes and accelerating capacity to improve healthcare and the health of all South Australians. Through working together, the parties are well positioned to facilitate the delivery of a PRMs Research Collaborative.

Together CEIH and HTSA will provide the strategic focus and oversight for the development and management of operational aspects of The Collaborative and its membership.

### PRMs Research Collaborative membership

The PRMs Research Collaborative will be multidisciplinary and include representation from clinicians, health care professions, researchers, academics, general practice, and relevant government and non-government organisations operating in South Australia.

As The Collaborative provides a capability building and networking function, there is no specific cap on membership numbers.

Recruitment to The Collaborative occurs through an expression of interest process and is selected by the governing organisations. A review of the membership of the PRMs Research Collaborative will occur every year. Current membership is outlined on the CEIH website ([prms.ceih.sa.gov.au](http://prms.ceih.sa.gov.au)).

Membership to The Collaborative is free. The Collaborative's success will be facilitated through the active involvement and contribution of its members.

### Confidentiality

Members are expected to adhere to the SA Public Service Code of Ethics and the [SA Health Guide to Maintaining Confidentiality in the Public Health System](#). The [SA Health Guide to Maintaining Confidentiality in the Public Health System](#) applies to all SA Health employees, visiting clinicians, contractors, volunteers, trainees and students.

### Code of conduct

Members of The Collaborative are appointed for their personal skills and knowledge and are required to exercise these for the benefit of The Collaborative as a whole.

Membership to The Collaborative assumes a position of trust and members are expected to act ethically and in the best interests of The Collaborative at all times. Members will conduct themselves in a manner which promotes confidence in the integrity of the work being undertaken.

When participating in The Collaborative, members will:

- Respect everyone.
- Be proactive.
- Agree to work collaboratively and collectively.
- Value inclusion and the diversity represented through the multidisciplinary membership of individuals and organisations.
- Be honest and consistent with your work and your organisation values and policies.
- What you share is your responsibility. Do not share confidential information.
- Seek advice from within their organisations, where appropriate, to support informed and constructive discussions.
- Respond to requests for advice and information from other members in a timely manner.
- Seek to provide The Collaborative and its members with the support and resources that will make a difference.
- Work in a way that is innovative and cohesive.
- Treat your participation responsibly, and do not comment or share information that others may find offensive or perceived as a negative insult toward an individual or organisation.

### Secretariat

Secretariat for The Collaborative will be provided by the CEIH PRMs Program Support Officer. Secretariat for any working groups or the like that arise from The Collaborative, will be the responsibility of the members.

### Review

By agreeing to become a member of The Collaborative, you acknowledge your acceptance of, and agree to be bound by, the terms and conditions outlined in these Terms of Reference. Modification may be made to these Terms of Reference from time to time and reviewed annually. You will be required to accept the Terms of Reference and after any new Terms of Reference take effect to maintain your membership to The Collaborative. If you do not agree with the proposed changes, you should discontinue your membership and participation in The Collaborative. If you continue to participate in The Collaborative after the new terms take effect, you will be bound by the modified Terms of Reference.

**Contact us**

For any questions or concerns about these Terms of Reference of The Collaborative, please email us at [ceih.prms@sa.gov.au](mailto:ceih.prms@sa.gov.au)

